

English language Proficiency

Is English your first language? Yes No

Do you hold a certificate in English Proficiency (i.e IELTS, PTE, etc)? Yes Certificate Name: _____ Overall score: _____

If no, have you completed AQF level 4 qualification in Australia? Yes No

Have you studied any English Course at another institution in Australia before? Yes No

If yes, Course Name: _____ Duration: _____ Highest English Level Achieved: _____

Course Preference

Select your course preference from the course options provided:

- | | |
|---|--|
| <input type="checkbox"/> SIT30816 Certificate III in Commercial Cookery (102989A) | <input type="checkbox"/> SIT40516 Certificate IV in Commercial Cookery (102990H) |
| <input type="checkbox"/> SIT50416 Diploma of Hospitality Management (102991G) | <input type="checkbox"/> BSB51918 Diploma of Leadership and Management (102987C) |
| <input type="checkbox"/> BSB61015 Advanced Diploma of Leadership and Management (102988B) | |

Preferred Start Date: _____

Study Reason

- | | | |
|---|--|--|
| <input type="checkbox"/> To Get a job | <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> To start my own business |
| <input type="checkbox"/> To try for a different career | <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> It was a requirement of my job |
| <input type="checkbox"/> I wanted extra skills for my job | <input type="checkbox"/> To get into another course of study | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> Other reasons | | |

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

- | | | |
|---|--|--|
| <input type="checkbox"/> Full-time employee | <input type="checkbox"/> Self-employed – employing others | <input type="checkbox"/> Unemployed – seeking part-time work |
| <input type="checkbox"/> Part-time employee | <input type="checkbox"/> Employed – unpaid worker in a family business | <input type="checkbox"/> Not employed – not seeking employment |
| <input type="checkbox"/> Self-employed – not employing others | <input type="checkbox"/> Unemployed – seeking full-time work | |

RPL/Course Credit

Do you wish to apply for Recognition of Prior Learning (RPL)? Yes No

(You will need to complete the relevant RPL application for the qualification for which you seek RPL – the application provides evidence of recent learning/training completed or evidence of recent work life/life competencies achieved)

Do you wish to apply for Credit Transfer (CT)? Yes No

(Provide evidence of recent formal learning completed i.e. statement of attainment and/or certificate)

Disability/Medical Details

Do you consider that you have a disability, impairment or long-term condition: Yes No

If yes, please provide details of your condition: _____

Airport Pick up & Accommodation

Will you be requiring an Airport Pick-Up for \$150AUD? Yes No

Do you require Accommodation Assistance? Yes No

Student Declaration

This form must be satisfactorily completed for a Confirmation of Enrolment (CoE) to be issued by the Institute. The Institute reserves the right to request additional evidence to support any claims made in this form, as required, before and/or following the issuance of a Confirmation of Enrolment (CoE). By signing this form, you declare you understand and agree with the statements listed below:

| | |
|--------------------------|--|
| <input type="checkbox"/> | I declare that I have a genuine intention to study the course for which I have applied, and that I have or intend to apply for access to sufficient funds to cover tuition fees, Overseas Student Health Cover, and living expenses for the duration of my studies. |
| <input type="checkbox"/> | I declare that the funds stated herein are genuine and are to be used for no other purpose than to support me and my dependents (if any) for the duration of my stay in Australia for study in my course |
| <input type="checkbox"/> | I have read the Student Visa Living Costs and Evidence of Funds section at https://www.homeaffairs.gov.au and I believe I have sufficient funds to finance the costs of my tuition fees (including course fees), living expenses, return airfares and any other incidental costs for myself (and any dependents if applicable) for the duration of my course and can provide evidence to support this requirement. |
| <input type="checkbox"/> | I am fully aware that any false or misleading statement may result in automatic denial of my admission request or subsequent cancellation of my enrolment at the Institute; any may affect the validity of my visa. |
| <input type="checkbox"/> | I am able and willing to provide within a reasonable time period evidence in connection with the claims made in this form if requested by the Institute to do so. |
| <input type="checkbox"/> | I authorise Acacia Institute to seek any additional information and documentation to confirm my financial capacity and access to funds and genuineness as a student |
| <input type="checkbox"/> | I declare that I am a genuine student, have carefully chosen the Acacia Institute program I have applied for and that the program matches my future career goals. |
| <input type="checkbox"/> | I declare that I do not intend to transfer programs after receiving my student visa for Australia with my Acacia Institute issued eCOE. (This declaration does not remove my right to transfer programs). I understand and accept that any fees that I have pre-paid will not be refunded if I transfer to another provider after arrival in Australia under a 'Simplified Student Visa Framework' arrangement. |
| <input type="checkbox"/> | I have never had a visa application refused nor a visa cancelled anywhere in the world, nor have I been non-compliant with any visa conditions. |
| <input type="checkbox"/> | I understand that if I am granted a student visa I must comply (which I hereby agree to do) fully with the conditions of the visa, which include: <ul style="list-style-type: none"> i. keep the Department of Home Affairs informed of my current address in Australia; ii. not work more than 40 hours in any fortnight except when my course is not in session; iii. maintain enrolment in my course with a full-time study load during term; iv. achieve satisfactory attendance and satisfactory academic progress; v. Maintain OSHC insurance cover for the duration of my stay in Australia. |
| <input type="checkbox"/> | I understand that if granted a student visa, I and my family members have obligations we must meet and breaching these obligations may result in a cancelled enrolment at Acacia Institute as well as cancellation of my student visa by the Department Home Affairs (DHA) |
| <input type="checkbox"/> | I declare that I have accessed and read these obligations at the Home Affairs website: https://www.homeaffairs.gov.au/trav/stud/more/visa-conditions and agree to abide by them. |
| <input type="checkbox"/> | I declare that I have not been refused a visa to enter Australia or any other country and I have not breached the conditions of any other visa I have held to enter either Australia or any other country. |
| <input type="checkbox"/> | I understand that if I provide false information or fraudulent documents as part of the process of enrolling at Acacia Institute and obtaining a student visa, my enrolment may be cancelled at any stage before or during my study program. |
| <input type="checkbox"/> | I declare that the information provided by me in this application form is true and correct, and it relates specifically and solely to me as an individual. Acacia may refuse my application or cancel my enrolment if any information is found to be incorrect or misleading |
| <input type="checkbox"/> | I understand that by completing this application, I am giving written consent for Acacia Institute to independently verify the information supplied by me and any agents in this form and to provide further documents as requested. |
| <input type="checkbox"/> | I declare that I am a Genuine Temporary Entrant and a Genuine Student. (For more information, visit: https://www.homeaffairs.gov.au/trav/visa-1/500-?modal=/trav/stud/more/genuine-temporary-entrant) |
| <input type="checkbox"/> | I acknowledge that I have read the 'Terms and Conditions' located online at www.acacia.vic.edu.au and the 'Acacia Student Information Booklet' and I have a clear understanding that I am bound to adhere to the policies and requirements as set-out. |
| <input type="checkbox"/> | I understand that information collected in this Application Form is to enable Acacia to collect and provide AVETMISS compliant records to meet out National VET Provider Collection Data Requirements |
| <input type="checkbox"/> | I acknowledge that I have read and understood Acacia refund Policy |
| <input type="checkbox"/> | I understand the role of TPS (Tuition Protection Service) for international Students and I have visited the https://tps.gov.au/Home and understood the TPS process overview for students |

Agent Details and Document Checklist

Are you using an Education Agent? Yes No If yes, what is the Agency name:

The Section below should be completed **tick all documents provided** and signed by your nominated Agent representative.

Full name of contact Person: _____ Contact Number: _____

All sections of Application Form are complete, and the application is signed by the applicant.

The Agent details section is completed and signed by the Agent or Agent’s representative (if applicable).

A clear copy of the applicant’s passport has been provided (scanned with readable images, original sighted certified with dates and signature).

Certified copies of academic qualification/s from the applicant’s home country (with English translations).

Certified copies of academic qualification/s from Australia including ELICOS (if applicable).

English placement test result/English proficiency test result – IELTS, PTE, TOEFL, OET or equivalent. (if applicable).

Certified supporting financial documents (offshore only)

Copy of current Australian visa (if applicable)

Copy of OSHC receipt (overseas student health cover)

Declaration: I declare that I have checked the following Genuine Temporary Entrant (GTE) requirements of the applicant: **Please tick all relevant.**

| | | | | |
|--|-------------------------------------|---|---|-------------------|
| <input type="checkbox"/> Visa history | <input type="checkbox"/> Study plan | <input type="checkbox"/> Financial capacity | <input type="checkbox"/> Previous study/work experience | Agent’s Signature |
| <input type="checkbox"/> Circumstances in their home country <input type="checkbox"/> I have assessed the applicant to be a genuine temporary entrant, who meets the requirements of the Visa application. | | | | Date |

Survey

How did you hear about us?

Education Agent Family Friends Internet/Newspaper advertising Education exhibition Other